



Board of Directors' Meeting Agenda
May 19, 2022 – 7:00 PM
Location: in person at the pool

Call to Order at 7:07pm

Roll Call of Directors

| | |
|--|-------------------------------------|
| President – Marian Littleton | Christine Schull- arrived at 7:18pm |
| Vice President – Maurice Brungardt- absent | Mike Bye |
| Treasurer – Bertha McClintock | Nicki Miller |
| Secretary – Kelly Thys | Eric Inman- arrived at 7:16pm |

Bond Members in Attendance:
None

Reading and Approval of Minutes of Previous Meetings

- Motion: Moved by Kelly and seconded by Marian to waive the reading of the April 21, 2022 Meeting Minutes. Motion carried with no opposition.

Reading of Motions Made Via Online Voting

- Motion: Moved by Nicki Miller and seconded by Marian to offer Will Bush as the Assistant Swim Team Coach (with similar contract as emailed to the Head Swim Team Coach). Motion carried with no opposition, via email.
- Motion - Moved by Marian Littleton seconded by Nicki to cancel prior insurance and move to a new insurance broker for savings of almost \$1000. Motion carried with no opposition, via email.

President's Report

- Appreciation of volunteers- formal recognition of Pete & Bertha
- Newsletter - Nicki has offered to draft the newsletter. Should be drafted and emailed to members by 5/22/22
- Need a Treasurer - someone with direct experience with Quickbooks - We have one remaining position for a board member

- Operating Rules- need to develop by Sunday (e.g. consider 'excessive bouncing' rather than double bouncing)
- Pool Hours/Lap Swim Hours-
- Pool Hours
 - 11:30-8pm Sunday - Thursday
 - 11:30-9pm Friday & Saturday
 - Lap Swim-
 - 11am- M-F (lanes 3-6 dedicated to lap swim with lane 2 as a buffer for potential lap swimmers or LilSharks)
 - Lap Swim- 11:30-Noon (lanes 4-6)
 - Lane 1 = LilSharks
 - Lane 2 will be determined by mid June
 - Need sign-up through WildApricot, 30 minute increments
 - Saturday- Lane 6 available with no sign up
 - Sunday- Lane 4-6 11:30-12:30pm
 - Use of lap lanes will be reassessed in June and July board meetings

- Reciprocal Pool Agreement- Waiting on Lakeview, Kings Ridge and Commonwealth are on board for reciprocal interactions for meet days

Motion - Moved by Marian Littleton seconded by Kelly to participate in Reciprocal Pool Agreements with Commonwealth, Kings Ridge & Lakeview. Motion carries with no opposition.

Vice President's Report-

- WallFlow Cabinets have been installed
- Need Committee chair for July 4th. Hoping to secure a band for July 4th (considering Classic Rock type band)
- Consider: 'Adult Only' Evening party (perhaps this would be a good band event as well, need to be kind to pool neighbors and consider inviting them)
- Consider a 'teen party'
- Volunteer Appreciation Event– Friday May 27th –
 - Costco Pulled Pork Sandwiches
 - Rolls
 - Macaroni & Cheese
 - Hot Dogs
 - Coleslaw
 - Drinks- Lemonade

40 volunteers are being planned for.

Secretary's Report

- Need to notify membership about the Bylaw review & voting meeting for June 2, 6-9pm, and June 9th, 6-9pm, to be held at the pool within the rear pavilion.
- Newsletter will be distributed on Sunday, 5/22/22
- Kelly will handle the Pavilion Reservation requests- inform Nicki when an extra guard is needed

Treasurer's Report

- Tax filing by Bill McClintock
- Low on membership- reviewed financial update email
- Insurance - no bill received - is it in effect? Who has the policy?

- We currently have insurance. We have 30 day to transition to our new insurance carrier.
- Payroll - we have a payroll system thru quickbooks - currently "Core" (\$45 = \$4 per employee) + worker's comp (\$5)
- Marian looking into the cost of Paychex

Review of Bills and Communications

- Review the email
- Development of a receipt form in Google for personal reimbursement. Ask operations before you purchase thins

Standing Committee Reports

Communications (Nicki) – I will do the Newsletter

- Pool needs a social media account-
- Facebook:
- Twitter:
- Instagram:
- One unified presence
- Motion by Marian, seconded by Eric: Move to rebrand our social media accounts to be more focused on the general pool community

Membership (Christine, Committee Chairperson)

- Approximately 15 unpaid bond members left.
- Motion: Christine moves and Eric seconded, to add 1510, 1345, 1793, 1765, 692, 1622, 1804, 1856, 1773, 1742 to the bond redemption waitlist.
- Club Sentry update with active members- lets start researching NOW a new system like Pool Dues.
- Motion:By Christine, seconded by Eric. Discussion (Executive Session) regarding Bond 1510 requested for their bond to be immediately redeemed (ahead of all others) - move discussion into executive session. Letter will be sent to Bond Holder 1510 regarding his redemption request letter.

Nominations (Kelly, Committee Chairperson)

- Nothing to report re nominations
- Chloez Cafe sponsorship obtained (with Nicki's help).

Operations & Maintenance (Bertha, Committee Chairperson)

- Update for renovations
- What color should tables be painted? (StonyPath, Sherwin Williams).
- Ordered lifeguard shirts and whistles.
 - Inviting all guards and subs to come to the pool Sunday to meet and go over expectations at 11:30 am to discuss expectations. Put names on t-shirts.
- Guards emailed to order their own suits
- Need to permit about 3 or kids but can't do until they get their lifeguard certs
- Need to figure out the employee payment system and how that will work.
- Status of concession - no credit sales - due to extreme credit card costs. When will ice cream be delivered?

- Verizon - new digital phone system/canceled Phone.com
- sinks/countertops
- Fairfax County (zoom) pool meeting tonight - Health Department updates related to COVID and Fire Marshal updates and changes to permit and inspection process

Social (Maurice, Committee Chairperson) – see detail under Vice President

- Food truck
- volunteer appreciation party- May 27
- cook-offs

Swim and Dive Team (Christine, Committee Chairperson)

- Motion to approve the Swim assistant coach Will Bush for the season. (Contract was sent to board) Christine moves and Marian seconds. Motion carries.
- SRRA is hosting a Stroke and Turn clinic on Wed May 25 at 7pm for about 2 hours. Will need assistance as Nicki is hosting the Division 11 meeting at the same time. Recruiting about 4 kids to be demonstrators in the water and will want one guard/op (volunteer) at the pool.

Special Committee Reports:

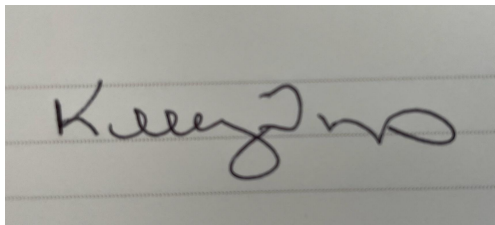
Operations Subcommittee - Security - Mike BYE - Additional cameras found in storage room and were installed. Mike will monitor them throughout the season

A member emailed regarding the 'pool complex is in complete darkness' as she drives to work in the early morning hours.

Other Business:

Adjourned at approximately 9:00pm

Marian E Littleton



Keeley