



Board of Directors' Meeting Minutes
June 16, 2022 – 7:00 PM
Location: via Zoom; pivoted due to inclement weather

Call to Order at 7:03pm

Roll Call of Directors

President – Marian Littleton	Christine Schull-
Vice President – Maurice Brungardt	Mike Bye
Treasurer – Bertha McClintock	Nicki Miller
Secretary – Kelly Thys	Eric Inman-

Bond Members in Attendance:

Elaine Simonsen- elainesimonsen@me.com
 Kevin Cummings- kevinacummings@gmail.com
 Cyril May
 Tom Linkous- arrived 7:18pm- TomL1995@yahoo.com

Reading and Approval of Minutes of Previous Meetings

- Motion: Moved by Marian and seconded by Bertha to waive the reading of the May, 2022 Meeting Minutes. Motion carries with no opposition.

Reading of Motions Made Via Online Voting

- 5/30/22 Motion: Moved by Kelly and seconded by Marian to eliminate the sign-up/registration process for lap lane swimming. Mike Bye and Maurice Brundgardt agreed by email, but the motion was voted upon. Christine Schull and Marian Littleton to create a sign-up/registration and establish a 'lap-swim group' per email on 6/1/22. Motion did not pass.
- 5/31/22 Motion: Moved by Nicki Miller and seconded by Maurice to approve the Scouts (Troop 697) to use the pool on June 18 from 9:30am-11:00am, with Mike Bye as pool operator and Jack Reily as guard at no cost to the pool, for their swim test as requested. Motion passed, via email, with none opposed.

- 6/1/22 Motion: Moved by Marian Littleton and seconded by Mike Bye to postpone the June 2 ByLaw Discussion & Voting meeting until after the pool has closed for the season, to be held in October or November, with specific dates to be determined in the next regularly scheduled board meeting. Motion passed, via email, with none opposed.
- 6/2/22 Motion: Moved by Nicki Miller and seconded by Marian to organize/schedule yoga classes, on a weekly basis during the 8u swim practice (10-11am) with a registered yoga teacher in the large/rear pavilion with Cindy Arnn (email: cindyarnn@gmail.com, 703-283-4204).
- 6/4/22 Motion: Moved by Nicki Miller and seconded by Kelly Thys to approve the Masters Swim program (instructor paid \$100/week, participants charged \$200/week, swim 6-7am, Monday, Tuesday, Thursday, Friday from June 13-end of July) and Shark Pups (for preK aged children, June 13-July 10, 10-11am, Mon-Fri, open to members and non-members). Motion passed, via email, with none opposed.

President's Report

- We are open and staffed, waiting on inspections. We should be good and pass everything.
- Issue with one of the diving boards, NV to come out and repair
- Request for more credit card usage for ease of purchasing- currently we have Wild Apricot purchasing option that is then a manual entry into Club Sentry

Vice President's Report-

- food truck coming July 2 5-7pm
- I'll have emails ready for board review tomorrow regarding how we communicate pool closures
- I'll have lifeguard duty/responsibility checklist ready for board review tomorrow
- need to make announcement for someone among members to take lead for July 4th celebration/chili cook off-
- There were two separate incidents regarding inappropriate behavior with middle school children at the pool.
 1. A teenage girl entered the pool and brought numerous guests, communicating to the guard that the primary guest would be arriving to the pool shortly. These guests were demonstrating unsafe behaviors in the dive well, using profanity loudly on the pool deck, and the boys were entering the girls bathroom repeatedly. After informing the primary member, the member asked that this teenager be removed from the member's account.
 2. Due to inappropriate language and bullying type behaviors, two pre-teen boys were suspended for 3 days, a letter sent home and parents communicated via phone conversation.

Secretary's Report

- Updated operating rules posted online, Lap Swim page added to website and sign up genius posted for lap swimmers, multiple pavilion reservations noted on events page.
- Google calendar removed from website so no confusion between Google Calendar and online Events page
- Board Member on Duty:
https://docs.google.com/document/d/1hv9vJEkLqTV_X15g40pOW0m0ix9m5Mf3R0wNBXHA9uQ/edit

- Lap swim link was recently updated to be hyperlinked at member request
- Newsletter will be sent out when content is provided

Treasurer's Report

- Bertha/Pete sent an e-mail to the board with additional detail, but the Summary is listed below. Limited financials are available due to Quickbook issues, we expect to have full financials for posting next month when Quickbook issues have been resolved

Description	Summary Amt.
Beginning balance as of 10/01/2021	46,465.41
Total credits	16,7887.1
Total debits	-84,528
Ending balance as of 06/16/2022	12,9824.60

Some of the credits (about \$19,000) came from a transfer from Swim/Dive to pay for 2021 coaching payroll, which is paid from 8829.

The other bank account balances as of today are:

Savings 0809 - \$58,197.17
 S/D \$33,951.52
 CD \$19,233.53

- Discussion of Cash v. Accrual Accounting. Currently, we use Accrual accounting. There is a clear need and wish to transition to Cash Accounting but this must be done at the end/beginning of a fiscal year. This is an August discussion. This potential transition will be discussed with an accountant to discuss what was needed to transition to Cash Accounting.

Review of Bills and Communications

- Dominion Power, reimbursement, SEC payment, payroll/IRS payment

Standing Committee Reports

Communications (Nicki) –

- Sunscreen spray awareness- - need an note in the newsletter to gently remind families to be aware of the sunscreen spray aerosol

Membership (Christine, Committee Chairperson)

- Swim Out Policy. Families with original bond memberships greater than \$500 are able to enjoy a full bonded summer season and in some cases (\$800) might be able to swim out for more than one summer. More recent bonds have been as low as \$200. We should determine a policy for swimming out a lower bond amount.-\$200 bonds will convert to guest passes as the swimout option.

- Marian moves, Eric seconds to allow \$200 bond redeemers to convert to 25 guest passes and are disallowed a full swim out option. Passes expire at the end of the season. Or they may also choose to have the \$200 bond amount as a credit toward current season dues at the bond member rate. Understanding is in lieu of being added to the redemption list. Family membership holders who choose this option will still have the option to have their children participate in SRSD. They will not have bond member privileges. Kelly abstains. Motions carries.
- Pro-rating policy-revisit in July for August only or other options. New bond members will be considered for partial pro-ration on a case by case basis, for August-only.
- Senior membership fee schedule-. One party in the membership should qualify as 65 or older in order to be considered to be Senior members.
- Day pass inquiry-We do not allow guest passes
- Current membership=302 active memberships including let-up. 263 active without let-up.
 - Bonded family=153 (3 overdue/lapsed). 6 New
 - Bond Single= 1
 - Bond Two person=4 (1 overdue/lapsed)
 - GWS single bonded=10 (1 overdue/lapsed)
 - GWS Two person bonded=23
 - GWS Family=9
 - Summer family=40 active
 - Summer military=10 active
 - Summer Single=4 active
 - Summer single senior=4 active
 - Summer two-person=6 active
 - Summer two-person senior=3 active
 - Bonded Let-up=43 (4 overdue/lapsed)
- Let-up=39
- Bond redemption=64
- Recent Bond redemptions=1742, 1556
- Moved by Marian Littleton and seconded by Christine to accept the bond redemption requests of 1742 and 1556. Motion passed with no opposed.
- Consider incentives to offer discounts/guest passes or related to need for accounting support.

Nominations (Kelly, Committee Chairperson)

- Approached Tim Hickey, with Christine, at the pool to inquire if he would be interested in serving on the board. He declined.
- Marian discussed the possibility of Kevin Cummings to serve as a board member. This possibility will be revisited next month.

Operations & Maintenance (Bertha, Committee Chairperson)

- Update for renovations
- Advertise NOW for adult manager for 2023 to manage the guards (not be a lifeguard too)- consider pool-related incentives for this adult manager.
- Weather monitoring and communicating to membership - Suggested policy sent in separate e-mail.
- Wording change to pool operating rules. Suggested changes in separate e-mail.
- Send a Newsletter: Acknowledge donation of leaf blower by Hickeys, umbrellas by anonymous donor

- We have a board position available
- Happy Hours. Start time 5-5:30, BYOB
- Need to start planning for July 4th. If no takers from the board, should we go out to membership to see if anyone is interested?
- What is the Guest pass policy? If paid or earned they don't expire.
- I propose we do away with locking the gate at the end of the day. No Overnight Parking sign needed and we will eliminate the gate locking.
- Who is responsible for posting messages on the Zion Road sign? Mike Bye
- When NV Pools was at our pool, the day managers talked about their frustration keeping the chemicals correct for the baby pool. Rob Dean said one thing that would help is that we purchase a Cat Controller for the baby pool. (We have one for big pool). The cost would be around \$4K. I asked what we might do until we could get something like that in our budget and he suggested that purchasing an Acid meter would greatly help. The cost of that would be about \$600. If we eventually purchased a cat controller, that amount would be deducted from the \$4K cost. I would like to propose we start with the acid meter.

Motion: Moved by Marian Littleton and seconded by Christine to purchase the \$600 acid meter for the baby pool. Motion carries with no opposition.

- Drain Covers in the baby pool were identified by a member as potential tripping hazard. They are required by law.
- Let up members are not permitted to reserve/rent the pavilion
- Candy items are now \$2 per item in the guard shack concessions

Social (Maurice, Committee Chairperson) – see detail under Vice President

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Swim and Dive Team (Christine, Committee Chairperson)

- Swim started 5/30 with daytime swim practice on 6/13
- Current total for Swim=109
- Current total for Dive=24
- Current total for Little Sharks=25
- Will continue to have lane 2 as a buffer for at least 1 to 2 more weeks.
- Upcoming relay carnival -Deleted event on July 13
- Nicki moves Kelly seconds for SRSD to purchase from SRSD funds the installation and basketball hoop to be installed by NV Pools, with installation as soon as possible, at a cost not to exceed \$1500. Motion carried with no opposition.

Special Committee Reports:

-Lap swim needs to be reviewed. We need feedback on preferences and then need to also weigh the possibilities with the logistical challenges of lap lanes and staffing.

-Consider purchasing easier to use buoy lap lanes for installation at times when it is not practical or possible to use the swim team's lane lines.

Approximate cost if we can get all the components would be about \$900. Going to look at the current supplies what we can utilize and make a test lap lane.

Bob Miser said he would be willing to contribute to this choice (Bertha comment)

Other Business:

Action Items moving forward:

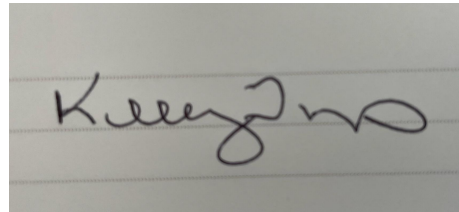
- Wait until July to consider August only memberships or a 'punch-pass' option
- Consider accessibility chair for a September or October meeting
- Newsletter item: purchase credits for concessions & guest passes
 - Newsletter will be sent out by Secretary when content is provided (Sunday, 6/19/22)

9:32- 9:38pm Executive Session:

We will wait to reply to the Bond member requesting priority redemption status until we are able to present our financial position after our Quickbooks resolution.

Marian moved Christine seconded to adjourn meeting at 9:38 pm Motion carries.

Marian E Littleton

A rectangular photograph of a handwritten signature in black ink on lined paper. The signature is written in a cursive style and appears to read "Keely J. W.".