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**Board of Directors' Meeting Agenda**

**March 17, 2022 – 7:00 PM**

**Location: ZOOM/telcon**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81472370622?pwd=Mlh4cVAwWTVlekd2MStJSjlxcmwvdz09>

**Meeting ID: 814 7237 0622**

**Passcode: r4kVCH**

**Call to Order at 7:06 pm**

**Roll Call of Directors**

President – Marian Littleton	Christine Schull
Vice President – Maurice Brungardt (7:17pm)	Mike Bye
Treasurer – Bertha McClintock	<b>Added to board THIS meeting:</b>
Secretary – Kelly Thys	-Nicki Miller
	-Eric Inman

**Bond Members in Attendance:**

Nicki Miller  
Eric Inman  
George Genge  
Julia Nigrelli - Bond 1859  
Pete McClintock

**Reading and Approval of Minutes of Previous Meetings**

- **Motion:** Moved by Marian and seconded by Bertha to waive the reading of the February 17, 2022 Meeting Minutes. Motion carried with no opposition.

**Motion:** Moved by Marian and seconded by Christine to appoint Nicki Miller and Eric Inman to the SRRA Board of Directors. Motion carried with no opposition.

**Reading of Motions Made Via Online Voting**

- none

**President's Report**

- Lifeguarding & Pool Operators training is being scheduled.
- Insurance is being requested for more competitive pricing.
- Refurbishing (mostly paint and removal of items) of the lifeguard room underway. Plans for refurbishing of bathrooms is also being planned, again, mostly paint, but bathroom sink to be replaced in the ladies room.



- We are seeking to establish firm protocols and procedures for pool operators, managers and lifeguards. We want to have a good communication path for staff to follow.
- We have two new board members to consider, Eric Inman and Nicki Miller. We have a potential third member that has expressed interest in joining the board. If all 3 are successfully appointed, the board will have all 9 member positions filled.
- We acquired a free, working air hockey table and will accompany the ping-pong table. We are looking for gently used plastic TYCO type slides and playground equipment in addition to a water table for the baby pool area. We are also looking at transitioning the basketball hoop to a different type hoop. We hope this will better engage our families with younger children and our older teens and occupy their time at the pool.
- We are reviewing our current pool rules and procedures. We want to balance the needs and desires of our various demographics and groups within our entire community. The reality is that we need more members to be engaged with the pool. Maurice is looking at more community engagement so that we have more to offer members from his Social Chair position.
- Would like pool rules established and rules to be posted to the website for all to access.

#### **Vice President's Report-**

- Maurice communicated with and confirmed use of the SRRRA parking by a food truck, 'From Tuscany with Love', for this Spring, prior to pool opening.
  - Dates: 4/14/22 (5-7pm) is the first proposed date for From Tuscany With Love
- Flow Wall- need more details; consider ordering directly from the company, samples received and the products seems water resistant and durable enough for the pool environment.
- Pull-Up and Tricep Dip exercise station to be considered for installation near the rear grass area, possibly to left or right of large pavilion

#### **Secretary's Report**

- Nothing to report.

#### **Treasurer's Report**

- Within the 3/3/22 email from Tom Ryan, he communicated that StreamTech Solutions will no longer be able to service SRRRA. StreamTech communicated that they will provide a transition period of up to 30 days, to allow for time to tie up loose ends and answer questions.
- Eric Inman, newly appointed board member, is willing to support the Treasurer role and is open to learning more about QuickBooks (via ACEs, or other free sources)
- Consider sending out RFP/call for bids (only 1 name so far, need at least 2 others) for new bookkeeper
- Re-invigorate the Finance Committee- considerations for members include Rob Proulx, Tim. Hickey, Pete McClintock, Julian Nigrelli, Eric Inman

#### **Review of Bills and Communications**

- none

#### **Standing Committee Reports**

##### Communications (Open)

- Need to post events to the online calendar

##### Membership (Christine, Committee Chairperson)

- Consideration of new basketball hoop: brief discussion.

[https://dunnriteproducts.com/deck-shoot-clear/?gclid=CjwKCAiAprGRBhBgEiwANJEY70WF4FniWCo9b\\_idmhJ4AkzfiNRIUdPrpC5aEo4LhElxkhI5iGkaBBoCHF0QAvD\\_BwE-](https://dunnriteproducts.com/deck-shoot-clear/?gclid=CjwKCAiAprGRBhBgEiwANJEY70WF4FniWCo9b_idmhJ4AkzfiNRIUdPrpC5aEo4LhElxkhI5iGkaBBoCHF0QAvD_BwE-)

\*Tabled for next board meeting until NV can provide bids/cost for potential installation

- Nicki has supported Christine with Membership



- A document is now posted on the SRRA home page (website) that outlines the 2022 dues.
- **Motion:** Moved by Marian and seconded by Nicki to approve redemption and reissue of bond #1282. Motion carried with no opposition.

#### Nominations (Kelly, Committee Chairperson)

- As of this evening, we have 8 board members.

#### Operations & Maintenance (Bertha, Committee Chairperson)

- Discussion of length of break time (10 minutes v. 15 minutes) **Motion:** Moved by Marian and seconded by Maurice to maintain the 10 minute break each hour. Christine abstained from voting, but all other board members voted in support. Motion carried.
- Guest Fees: Reviewed current guest fees. Board members felt that Bond members should have lower guest fees than Summer members. **Motion:** Moved by Marian and seconded by Kelly to maintain the guest fees at last year's rates. Motion carried with no opposition.
- Pavilion Fees: Reviewed current pavilion rental fees. **Motion:** Moved by Marian seconded by Eric to maintain the pavilion rental fees for Summer members, and reducing the pavilion rental fees for Bond members (need amounts here). Motion failed, with 5 in opposition. **Motion:** Moved by Marian seconded by Christine to maintain the pavilion rental fees for Bond members. Motion carried with no opposition.
- Employee Expectations/Job Description
- Discussion regarding potential reimbursement of the lifeguards for the amount of their lifeguard training that stay with SRRA through the end of August or until their agreed upon departure date (this date set at the beginning of employment).
- We need a form that releases a background check
- Open House hours on June 5<sup>th</sup>, all day, during all hours of operation. Please promote through NextDoor, through BuyNothing groups online, use our Sideburn post card to gather names and addresses of non-members/guests attending.
- Volunteer Appreciation Party – Start time? Swimming will be allowed. A good opportunity for young guards to get guard experience with light crowds. Food? How do we promote? (all e-mails announcing work days. Newsletter) Firm up incentives to be given for volunteering besides invitation to volunteer party.
- Work days – March 26<sup>th</sup> starts at 9:30. Additional dates: 4/24 (12-4pm), 5/7 (9:30-Noon) & 5/21 (11am-3pm). Need to communicate to members that these will allow them an invitation to the Volunteer Party on May 27<sup>th</sup>.
- Lawn work: discussion of bids received. **Motion:** Moved by Marian and seconded by Christine to use the company, Neighborhood General, for the pool's routine lawn care.. Motion carried with no opposition.
- Trash Bids. Based on the bids collected for trash removal, Republic is the best option. **Motion:** Moved by Marian and seconded by Nicki, to use Republic to service SRRA pool, and with that, no recycling will be done. Motion carries with no opposition.
- BSA Troop 1966 Mulch Sale– **Motion:** Moved by Marian and seconded by Bertha to allow BSA Troop 1966 to utilize the SRRA parking lot between April 14-17<sup>th</sup>, in exchange for in-kind labor, and reduced price mulch (\$1 discount/bag). Motion carries with no opposition.
- Phone/Verizon: Marian to call Verizon. To get the phone turned on by 5/1/22.



- There was discussion about the worksheet Bertha provided regarding pool improvements underway and scheduled if funds available. A sample of the corian to be used for new bathroom sinks is available for viewing in the guard shack. Color to be determined.
- Consider sponsorship for Gordon Tree Service if he is willing to remove trees at a reduced rate
- Consider removing the white gates at the entrance to the parking lot- consider a chain (reflective chain?) with a sign to hang across the front entrance as an alternative to the white swinging bars. Bertha will look into purchasing a chain and sign.

#### Social (Maurice, Committee Chairperson)

- Food Truck dates-
- Food Truck Weekend-

#### Swim and Dive Team (Christine, Committee Chairperson)

- **Motion:** Moved by Marian and seconded by Christine to pay for the Dolphin vacuum from the Swim/Dive team surplus funds from last year. Motion carried with no opposition.
- **Motion:** Moved by Nicki and seconded by Marian to increase the Summer salaries of the dive coach to \$5600 and the swim coach to \$14,000 with the difference to be supported by sponsorships and fundraising. Motion carries with no opposition.
- Dive Clinic- June 15, 2022- 7am-Noon; affects diving well, but not the pool operations.
- Swim team seeding meetings will happen this Sunday, 3/20/22, which will determine which division the swim team will be competing.
- Request for Pavilion for July 23 for end of year Swim banquet
- Request for Pavilion for July 24 for end of year Dive banquet
- Request for Pavilion for June 15 (for NVSL meeting)
- Dive is Division 3.
- Allowing credit cards for swim team rep and dive team rep?- tabled and to be discussed at next month's meeting.
- Considering the increase in member dues for the pool and how that could impact some families, the swim & dive teams would like to keep our fees low to be sensitive to any potential financial burden. This increase will be covered, if not by dues/fundraising/sponsors, by the remaining reserve in the SRSD account (approved years ago to carry for these situations).
- The Swim & Dive Team are seeking sponsorships.
- SafeSport Training required by coaches and team reps; explained;

#### Special Committee Reports

- **By-laws**
  - ByLaw meeting for Members on 3/26/22- need to prepare for the meeting in April - add to next work session.

#### Relevant Communications via email:

Bond WWW\* – Expressed concern regarding increase in dues. Member communicated that this was something that was deemed to be significant to board and thus brought to the members, that this was brought forward and voted upon by members, not just the board, at the Annual member meeting. We also communicated that we are still competitively priced in regards to other pools. This concerned member did not attend the Annual meeting.

Bond XXX\* – Expressed concern regarding how the board signs and closes their communication to members with “Respectfully.” Member was acknowledged, provided a link to an article that details how professional communication closes with “Respectfully”, and was thanked for their interest in the pool.



Bond YYY\* – Requested that the In-person meeting following the pool clean up be offered a virtual option. Request was brought to the board for discussion via email, and the request was denied. The By-Law voting meeting had been clearly posted, including, location date & time, since January. The board communicated we were unable to accommodate this request.

Bond ZZZ\* – Requested that we review the break time of 10 minutes and to revert back to 15 minutes. This has been added to our agenda to discuss.

\*Bond numbers have been identified as 'W, X, Y, & Z' to allow for privacy of members. We encourage communication to the board and hope to have continued engagement from members.

**Other Business:**

- None

**Action Items moving forward:**

- Determine if credit cards for swim & dive team reps makes sense, including amounts
- Provide relevant social event dates for addition to the online calendar- food trucks, scouts events, swim meets, dive meets, pep rallies, car washes, Open House, etc.
- Establish reimbursement plan for guards that get lifeguard training at SRRA
- SafeSport training: access the courses via <https://learn.usaswimming.org> - create an account as a non-member and you will then have access to the course.
- Consideration of new basketball hoop:  
[https://dunnriteproducts.com/deck-shoot-clear/?gclid=CjwKCAiAprGRBhBgEiwANJEY7OWF4FniWCo9b\\_idmhJ4AkzfiNRIUdPrpC5aEo4LhElxkhI5iGkaBBoCHF0QAvD\\_BwE-](https://dunnriteproducts.com/deck-shoot-clear/?gclid=CjwKCAiAprGRBhBgEiwANJEY7OWF4FniWCo9b_idmhJ4AkzfiNRIUdPrpC5aEo4LhElxkhI5iGkaBBoCHF0QAvD_BwE-)  
\*Tabled for next board meeting until NV can provide bids for potential installation
- Volunteer Appreciation Party- need details to share with membership via email
- Verizon
- Operations Work Session & By-law work session- Nicki to send out a call for dates to establish next work session
- Dolphin vacuum to be purchased- in process
- Secretary to email members of work day (3/26) and by-law meeting, to include information about the Volunteer appreciation night. Inform members of the benefits of volunteering. This first workday will only involve blowers and rakes.
- Secretary to update calendar with dates of upcoming pool events

**Motion:** Moved by Marian and seconded by Nicki to conclude the meeting. Motion carried with no opposition.

**Adjourned at 9:54pm**

*Marian E Littleton*