



Board of Directors' Meeting Agenda
July 21, 2022 – 7:00 PM
 Location: in person at the pool

Call to Order at 7:10pm

Roll Call of Directors

President – Marian Littleton	Christine Schull
Vice President – Maurice Brungardt- joined virtually via FaceTime @ 7:16pm	Mike Bye- arrived @ 7:14pm
Treasurer – Bertha McClintock	Nicki Miller
Secretary – Kelly Thys	Eric Inman

Bond Members in Attendance:

Pete McClintock- left around 7:20pm
 Reagan Miller

Reading and Approval of Minutes of Previous Meetings

- Motion: Moved by Marian Littleton and seconded by Kelly to waive the reading of the June 2022 Meeting Minutes. Motion carried with no opposition.

Reading of Motions Made Via Online Voting

- 6/27/22 Motion: Moved by Kelly Thys and seconded by Christine Schull to notify members via a designated social media platform when Sideburn Run is closed due to chemical-related issues or weather-related closure(s). Motion passed with no objections.
- 6/27/22 Motion: Moved by Marian Littleton and seconded by Kelly Thys to allow Bond Member 855 to have their house guests (grandchildren, age 8 and age 11) visit the pool with primary member at no additional charge the weeks of June 26 - July 3 and July 30-Aug 8. Motion passed with no objections.
- 7/10/22 Motion: Moved by Kelly Thys and seconded by Maurice Brungardt to increase the pavilion rental fees, from today's date (7/10/22) forward, to the following:
 - Bond Member- large pavilion- rental fee of \$100 per 4 hour rental period
 - Bond Member- small pavilion - rental fee of \$50 per 4 hour rental period

- Summer Member- large pavilion- rental fee of \$150 per 4 hour rental period
- Summer Member- small pavilion- rental fee of \$75 per 4 hour rental period

Maurice- yes, Christine- no, Bertha-yes, Kelly-yes, Marian- no, Nicki- abstained, Eric-no, Mike-no. Motion failed.

- **Motion:** Moved by Marian Littleton and seconded by Kelly Thys to approve the email motions, as noted above. Motion carried with no opposition.

President's Report

- Need to divide Operations Chair position into two positions (Operations - Grounds & Operations - Pool/Guards).
 - **Motion:** Moved by Marian Littleton and seconded by Bertha McClintock to divide the Operations Chairperson position to further define and delineate the Operations role into Grounds Maintenance and Personnel. Motion carried with no objections.
- Need to look at redemption list as soon as possible at close of season to see what can be paid out beyond what has been budgeted
- Need to look at plan for the management of the pool next year-“Mini mangers” didn’t work as we had hoped and we need to revert to 1 Manager and a few assistants
We will also not open any earlier than NV recommends and schedules due to staffing pool operations.

Vice President's Report-

- Nothing to report

Secretary's Report

- Newsletter sent to pool community on 6/28/22
- Positive Feedback from a few members on 4th of July party
- Pavilion Reservations- there have often been a reservation at both the small and large pavilion simultaneously. One of the parties had approximately 50+ participants. Need to consider increasing pavilion rental fees for next year. Beginning this Summer, consider need for a 'large group fee' (\$40-50) for any group greater than 35-40 participants.
Discussion.

Motion: Moved by Marian Littleton and seconded by Kelly Thys to limit total total party participants for pavilion rental/reservation limit set for 50 people maximum for the large pavilion, and 20 people maximum for the small pavilion. Motion carried with no objections.

- Board Member on Duty:
https://docs.google.com/document/d/1hv9vJEkLqTV_X15g40pOW0m0ix9m5Mf3R0wNBXHA9uQ/edit
- Discussion of July 10 2022 group issue: Significant horseplay, most of the horseplay was occurring at/around the basketball hoop. Next year, consider rules for engagement with/around the basketball hoop.
 - Hold a meeting with the co-managers within the next week to review the employee expectations, possibly Sunday morning, 7/24/22 @ 10am as a mandatory meeting. (Sharks&Minnows - guard guideline of 20 people)

Treasurer's Report

- Financial report - emailed separately to board

- **Motion:** Moved by Marian and seconded by Bertha to open a Savings sub-account to hold our restricted savings within our current SRRA Bank Of America bank account. Motion carries with no opposition.
- **Motion:** Moved by Bertha and seconded by Marian to change our accounting from an 'accrual' basis to a 'cash' basis and to revert from a fiscal to a calendar year basis, which will require an application/submission and approval by IRS. Motion passed with no opposition.
- Finance Committee - e-mail to initiate review of more integrated and simplified systems. Bertha to follow up with the Finance committee.
- As of 9/5/22, all reimbursement requests should be submitted.

Review of Bills and Communications

- Email separately to board

Standing Committee Reports

Communications (Nicki) –

- See Secretary's Report (e.g. newsletter)

Membership (Christine, Committee Chairperson)

- Bonds needing to be signed and disbursed to patron(s):
 - 1884, 1885, 1886
- **Motion:** Moved by Kelly and seconded by Eric to initiate "August Only" memberships for \$199. Motion carries with no opposition.
- Executive Session regarding membership XXX2. (8:29pm- 8:39pm)
 - **Motion:** Moved by Christine and seconded by Kelly to combine the lien amount(s) in order to reduce this patron's overall bond value to equal \$200.
 - No new redemptions. Currently at 312 active memberships, including 7 that are active due to (2) dive-only membership or (5) swim-outs . Some new memberships from last month:
 - 1 more bond family
 - 4 more summer
 - 1 more single senior
 - 1 more two-person
- Lap swim needs assessment:
 - Lap swim is being consistently used. Some of the sign-up procedures have been tricky for folks to master. Clarifications have been sent out to the 14 members consistently using the lap swim sign-up. There is no practical way to contact some patrons. Clarifications included policy on cancellation and also use of lanes if there are no-shows
 - Clarification with swim/dive on use of only two lap lanes did also occur, but late in the season
 - Lap swim is not exclusive to the older population, but is being heavily used by the older population.
 - Of the 312 (or 305 active memberships if you exclude dive-only and swim-out), 48 memberships are classified as:
 - GWS bond family (9)
 - GWS bond Single (9)

- GWS bond two-person (21) Many of these appear to be long-standing families that have reduced their membership level but remain active members of the pool.
- Summer Senior (5)
- This is a grand total of 44/305 memberships, which suggests that approximately 15% of the membership is older. Additionally, there are members in the bonded categories that are seniors, but are not GWS. So the percentage is actually higher.
- I recommend that we retain lap swim for the benefit of those members who enjoy using the pool for that purpose.
- Logistical Challenges:
 - Once swim and dive ends, we do not have the swimmers/coaches who can help put in lane lines.
 - Additional expense to have lifeguard/pool ops on duty when not split with swim and dive
 - Buoys for making lighter lane lines (such as the one by the diving well) have been back-ordered)
 - FCPS starts back up on August 22, which will substantially impact our ability to staff lifeguards during the school day
 - Lifeguards are starting to leave for college soon, and preparing to go on vacation. This impacts staffing
- Lap swim procedures once the swim team has ended.
 - No lane lines beyond the existing one rope.
 - 11-11:30 with one lane line in. The pool opens for general membership at 11:30.
 - The sign-up will be updated to six lanes
 - A clarification will be sent out to members using the sign-up
 - **Motion:** Moved by Christine and seconded by Kelly to continue to allow lap swim after swim team has concluded, even with the absence of lane lines. Motion carried with no opposition.

Nominations (Kelly, Committee Chairperson)

- No updates

Operations & Maintenance (Bertha, Committee Chairperson)

- Pool rules- email to members to go out this week.
 - Fall work days - would like to schedule- to be posted on event calendar and emailed to members
 - Staffing - meeting with managers on Sunday at 10 am with Marian & Bertha

Social (Maurice, Committee Chairperson) – see detail under Vice President

- Per Bertha - 4th of July a big hit! Cost just under \$600 budget.
- Food Truck coming in tomorrow (7/22/22)
- Consider 'Adults Only' Party on Friday or Saturday night- email forthcoming to propose such event
- Chill 'n Spill was started on July 8th. About 12 people attended each night. - email to members regarding Food Truck & Chill & Spill on Friday night
- Consider back to school party - FCPS starts Aug 22

Swim and Dive Team (Christine, Committee Chairperson)-

- Winding down our Swim & Dive session.
- Tie Dye Dive Meet (smaller, more personal version of CrackerJack Meet) is 7/22/22.
- We appreciate our coaches, volunteers, etc. The Swim & Dive team banquet is scheduled for 7/23/22. Swim Divisionals is 7/23/22 and Dive Divisionals is 7/24/22.

Special Committee Reports:

Other Business:

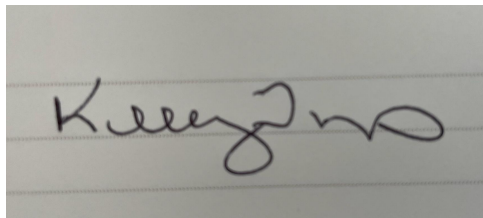
Action Items moving forward:

- Consider accessibility chair for a September or October meeting
- Plan for the future of the Operations Chairpeople positions to further define and delineate the Operations role into Grounds Maintenance and Personnel
- Assess potential for paying out some members on the Redemption list as soon as possible in Sept see what can be paid out beyond what has been budgeted
- Consider a credit for Summer member converting to a bond member for next season.

Marian moved to adjourn the meeting, Nicki seconded, meeting adjourned at 9:02pm.

Motion carried with no opposition.

Marian E Littleton

A rectangular image showing a handwritten signature in black ink on a light-colored background. The signature appears to be "Keeley" followed by a stylized flourish.