



Board of Directors' Meeting Agenda
January 20, 2022 – 7:00 PM
Location: ZOOM/telcon

Call to Order at 7:06pm

Roll Call of Directors

President – Marian Littleton	Christine Schull
Vice President – Maurice Brungardt	
Treasurer – Bertha McClintock	
Secretary – Kelly Thys	

Bond Members in Attendance:

Scott Flory- to speak on the proposed revision to the Bylaws
Betty Hickey
Linda Hansen
Scott Willie
Kimberly Proulx
Nicki Miller
Gretchen Shivik
Erin Dyal
Bob Mizer
Pete McClintock

*All participants were informed at the beginning of the meeting would be recorded for the purpose of creating accurate meeting minutes.

Reading and Approval of Minutes of Previous Meetings

- **Motion:** Moved by Marian Littleton and seconded by Christine Schull to waive the reading of the January 6, 2022 Meeting Minutes. Motion carried with no opposition.

Reading of Motions Made Via Online Voting

- None

President's Report

- **Motion:** Moved by Marian Littleton and seconded by Kelly Thys to appoint Michael Bye to the SRRA Board of Directors. Motion carried with no opposition.

Vice President's Report- 7:47pm

- Discussion: Identifying purpose (Maurice)- swimming pool or recreational facility?
 - Mission statement- moved to online GoogleDoc discussion re mission/purpose of SRRA
- Identifying our goal for year 1 and year 2- not addressed
- Identifying and ranking priorities (e.g. renovate office/guard shack, renovate bathrooms, bond redemptions, membership increase)- not addressed

- Identify what risk we are facing in light of threats (e.g. lawsuit, bills, damage, competition), vulnerabilities (e.g. insufficient finances, preventative maintenance, limited offerings), and mitigation (effective communication, membership recruitment, fee increase, investment, attractive venue)- not addressed

Secretary's Report

- **Cost of WildApricot will increase as of 2/24/22.**
 - current price: \$972.00 / year, our new price: \$1,188.00 / year
 - Kelly to reach out to WA to negotiate the price of subscription and inquire about potentially reducing our credit card fees

Treasurer's Report- 8:08pm

- Financial Reports
 - Discussion: FVC bank - CD expires in July. Current interest .03%. Approx.\$29 penalty if we close before July. This money will be put into a Quick books cash account. At this meeting, Marian requested to look into a new CD with a better rate and close the FVC bank account. I will do that but we need to discuss the directive by the board last spring to put the FVC money in quickbooks cash.
- **Discussion of Proposed Budget**
 - Bookkeeper services-
 - Accrual v. cash accounting-
 - Request 'fixed price contracting' with bookkeeper as an alternate to current bookkeeping services.
 - Explore other bids from alternate bookkeeping services
- **Motion:** Moved by Marian and seconded by Christine to appoint Scott Willie to the Finance Committee.
- **Motion:** Moved by Marian and seconded by Christine to approve the SRRA budget as presented by the Treasurer. Motion carries with no objection.

Reading of Bills and Communications

- Bills
 - December financial statement is available online (How to obtain or access?).
- Communications
 - None

Standing Committee Reports

- Communications (Open)
 - newsletter sent out by Melissa Talbot on 1/1/22.
 - Next newsletter to be sent out in March, once there is news to share.
- Membership (Christine, Committee Chairperson)
 - Membership Report (see WildApricot for membership data)
 - Bond redemption checks will go out in next 2-4 weeks hopefully.
- Nominations (Kelly, Committee Chairperson)
 - emailed David Ward to inquire about interest in helping the board
 - Mike Bye appointed to SRRA Board this evening (1/20/22)
- Operations & Maintenance (Bertha, Committee Chairperson)
 - Tree Work - take down 3 Bradford pears around baby pool- One inside fence, two outside (\$2-3K)
- **Motion:** Moved by Marian and seconded by Kelly to use Gordon Frasier tree service to remove of the 3 Bradford pears by the baby pool, to prune the Linden trees in front of the pool house, and to remove the 2 Hemlock trees. Motion carries with no objections.

- Moving forward, hopes to Inspect bathrooms & guard room to determine what to determine affordability/feasibility of structural/functional improvements.
- Consider purchasing:
 - Battery powered blower-. approx.\$150-
 - Pool vacuum – Dolphin Vacuum- to be discussed later
 - Tables or Umbrellas – sponsored by family or company
 - Recycling bins- to label clearly and more visibly. Kelly to support this.
- Social (Maurice, Committee Chairperson)
 - Discussion: consider Volunteer Appreciation Night- prior to pool opening
 - Increasing visibility on street
- Swim and Dive Team (Christine, Committee Chairperson)
 - Kim Proulx, Dive Team rep reporting
 - **Motion:** Moved by Marian and seconded by Christine to increase the Sponsorships line item within the Dive budget from \$500 to \$1000 and the dive coach's salary increases from \$4500 to \$5000. The total is a net gain in the budget.
 - Secretary to email information regarding the Swim & Dive fundraiser (at Chipotle) to the general membership.

Special Committee Reports

- **By-laws**
 - 7:08pm: Scott Flory requested, via email on 1/16/22, to discuss the proposed revision of the bylaws presented to the membership. Specifically, Scott would like a few minutes to speak his position on the topic, along with an open discussion. Scott Flory read a prepared statement (see attachment from Scott) indicating that the board did not adopt ALL of the recommendations of the committee. He further clarified that this was unclear in the board communication thanking the bylaws committee for their work. Maurice Brungardt and Christine Schull, board members this past fall, both indicated that the board made a sincere and good faith effort to incorporate the suggestions of the bylaws committee. It was reiterated that the Members of the bylaws committee may still participate in the process, as the bylaws will be further discussed at the special meeting in the spring, scheduled for March 26. The board agreed to include Scott Flory's complete comments as an addendum to the January meeting minutes, once approved.

Unfinished Business

- 7:27pm- 7:46pm- Lap Lane hours and Procedures (Christine)
 - Discussed proposed schedule of Lap Swim:
 - when FCPS is in school, one hour of lap swim in the afternoon, maybe 1:30-2:30pm
 - when FCPS is in Summer, M-F, 11a-12p, Lanes 3-6 designated as Lap Swim (Lane 2 = gap/buffer lane)
 - Master Swim schedule discussed. Need a coach, potential time(s) discussed.

Action Items moving forward:

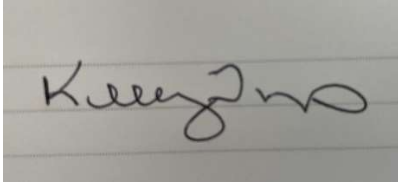
- FVC bank CD expires in July. Current interest .03%. Approx.\$29 penalty if we close before July. This money will be put into a Quick books cash account.- Board needs more information to determine where this money should be invested. (Marian did not like this idea but was approved by the board, last Spring, to do so)
- Request 'fixed price contracting' with bookkeeper as an alternate to current bookkeeping services.
- Email WA to negotiate the price of subscription and inquire about potentially reducing our credit card fees
- Obtain quotes for parking lot crack repairs, inquire re new umbrellas/furniture

- Committee to inspect bathrooms & guard room to determine affordability/feasibility of structural/functional improvements.
- Nicki Miller, along with operations, to explore lifeguard certification/training and pool ops certifications at our pool.
- Job Descriptions for Pool Manager, Lifeguard, Pool operator, etc. in order to advertise
- Consider/plan for Volunteer Appreciation Night- prior to pool opening-

Motion: Moved by Marian and seconded by Kelly to adjourn the board meeting at 9:18pm.

Marian E Littleton

Adjourned at 9:18pm.

A rectangular photograph of a handwritten signature in black ink on a light-colored background. The signature appears to be "Kelly" written in a cursive style.