



Board of Directors' Meeting Agenda
August 24, 2022 – 7:00 PM
Location: in person at the pool

Call to Order at 7:16pm

Roll Call of Directors

President – Marian Littleton	Christine Schull-
Vice President – Maurice Brungardt-	Mike Bye
Treasurer – Bertha McClintock	Nicki Miller
Secretary – Kelly Thys	Eric Inman- not present

Bond Members in Attendance:
 Kevin Cummings

Reading and Approval of Minutes of Previous Meetings

- Motion: Moved by Marian and seconded by Bertha to waive the reading of the July 2022 Meeting Minutes. Motion carried with no opposition.

Reading of Motions Made Via Online Voting

- 8/1/22: Moved by Bertha and seconded Marian to purchase a new/second larger plastic shed (approx 15x18) to replace the current shed, with the cost of the shed might be split with the swim/dive team new. Motion carried with no objections.
- 8/11/22: Moved by Kelly and seconded by Marian to move the 8/18/22 board meeting to a date that most members are available to participate, either 8/22, 8/24, 8/29, 8/31/2022 at 7pm. Board members voted for 8/24/22, Motion carried with no objections.
- 8/19/22: Moved by Mike Bye and seconded by Marian that a minor child of member 6026 be suspended for the remainder of the pool season due to inappropriate and threatening behavior toward the pool manager on the afternoon of Aug 18 2022 (approx 4pm). Motion carried with no objections.

President's Report

- We have had a successful summer.

- We thank Mike Bye for stepping up and being our Pool Manager for the remainder of the pool season.

Vice President's Report

- Nothing to report.

Secretary's Report

- Unable to gather a committee to coordinate end of pool season party- one volunteer willing to 'help' but not do all the planning independently

Treasurer's Report

- Reports as of July 31 sent to board
- Budget report as of 8/24 noon sent today
- Motion: Moved by Bertha and seconded by Marian to allocate the 2022 capital reserve \$10,000 allotment to be deposited together with the \$29,000 in the restricted capital reserve Capital Renewal and Renovation Allowance (CRRA) account. Motion carried with no objections.
- Finance Committee met - began looking for new systems
 - Committee is looking into changing SRRA's fiscal year to a calendar year. There is an IRS application process.
- **Please submit all outstanding bills in PDF form by Sept 15.**
- Redeeming bonds. (Bertha - already paid off 38 bonds for \$22,725 in January - 10 more in error than initially approved by the board). New bond members this year -12 so their bond fee "income" totals \$2400. Recommend deferring any decisions until Nov/Dec due to many upcoming potential expenses.

Review of Bills and Communications

- Received cancellation of insurance from prior insurer - says we should get a refund - Hanover insurance group indicates a credit is coming to SRRA.

Standing Committee Reports

Communications (Nicki) –

- Should be communicated to the pool community that ice cream sales will be half price beginning 8/25/22, until the end of the pool season.
- Email to communicate the following pool schedule changes:
 - 8/26/22 pool not opening
 - 9/1/22 pool is open 4-6pm
 - 9/2/22 pool is open 11:30-8pm
 - 9/3 and 9/4 pool is open 11:30-8pm
 - 9/5/22 pool is open 11:30-7pm (LAST DAY POOL IS OPEN)
 - 9/10/22 Doggy Swim
 - Beginning 8/25/22, Ice Cream concessions will be half price
 - Thank you to the members who have purchased gift cards for our hardworking life guards

Membership (Christine, Committee Chairperson)

- We have sold SIX end of season summer memberships. Since most people added an extra adult, it was \$224 for each membership. We probably need to rename from August-only. It was also pointed out by a member that we should look at the language more broadly related to how it is listed on the website
- Bond redemption request from member #1725. Member has liens applied to bond due to not paying membership nor let-up fee for Summer 2022.
- Begin looking for a new membership system that will allow us to integrate online and the check in system. Multiple pools have offered us a tour of their software. Put together a small 2 or 3 person team to decide? (Esoft, Pool Dues, Member Splash)
- Pandemic Back-up in getting patrons their bonds. Members have been notified and there are more bonds to sign tonight with plans to notify other members to pick up at the pool.
- Lap swim was successfully run through August 19.

Nominations (Kelly, Committee Chairperson)

- None

Operations & Maintenance (Bertha, Committee Chairperson)

- Require a copy of rules be sent to those reserving pavilions asking that they look over as they are responsible for their guests.- GoogleForm reservation will be edited to include the approximate number of people attending an event and a verification of some sort stating they have reviewed and understood the pool rules.
- Pool close up responsibilities - shared
- To do list for 2022-2023 (see attachment 1)
- Fall Closing Timeline (See attachment 2)
- Change Operations duties. Split into three areas: Facility/ Grounds, Overseeing pool management, Hiring, scheduling & Payroll- this is a discussion for October.
- Reminder pool cover will be put on week of Sept. 11th
- New 15x8 shed will be installed. The (existing) 7x7 shed will be relocated to the back corner of grassy area.

Social (Maurice, Committee Chairperson) – see detail under Vice President

- We will give ice cream away on a sunny day. TBD
- Guard Appreciation Snack on Saturday 9/3 and 9/4 in the afternoon. Thank you to the guards.

Swim and Dive Team (Christine, Committee Chairperson)

- Nicki will not be back as team rep. Looking for volunteers. We will have a planning meeting in Sept.
- Kim Proulx may not be returning as Dive Team rep.
- Marian will not be returning to coordinate and run the Snack Bar at swim/dive team meets.

Special Committee Reports:

Other Business:

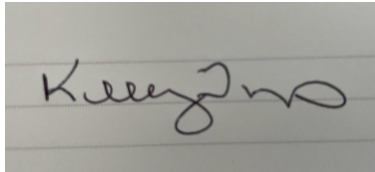
We want to advertise in the CCV directory (½ page). **Motion:** Moved by Marian and seconded by Maurice to approve a half page advertisement in the CCV Directory. Motion carries with no objections.

Country Club View (CCV) is having an ice cream social on Sunday Sept.18th, 2-4pm. **Motion:** Moved by Bertha and seconded by Kelly to staff a booth at the CCV Ice Cream Social on 9/18/22. Motion carries with no objections.

- Would need to list 2022 fees.
- ask Melissa Talbot to help develop
- Bring shark temporary tattoos, pool floaties, shark balloon, candy, car magnet, swim cap

The Technology Committee will convene in September/October to consider options for new gatekeeper software.

Meeting adjourned at 8:51pm

A photograph of a handwritten signature in cursive, appearing to read "Kelly", written on a piece of lined paper.

Attachment 1- Operations

Fall:

1. New floors in pool house
2. Arrange for new larger shed to be assembled, move smaller shed to pad at back of property.
If any dirt removed
when working on back pad, put in front near electrical box and in front of small pavilion.
3. Evaluate trees along property lines. Have Marian send notices to neighbors with leaning, dead, overhanging trees. (Would be nice to limb back some branches to help with dropping leaves and acorns on west side of pool)
4. Snake lines in front of pool house
5. Look at large pavilion. Any scraping needed or just a refresh staining.
6. Scrape boys room ceiling, paint
7. Scrape small pavilion ceiling, paint/stain
8. Cut down last Bradford pear tree (have a volunteer who will help cut down and take most wood. Bush to dump)
9. Arrange for volunteers to check the pool cover to try to blow leaves off before they become a problem.
10. Rent stump grinder to grind stumps on pool property or get prices. (Two near elec. box, Bradford tree stump just taken down.
11. Repair grass as needed - front of pool house in front of small pavilion and then over in area near electrical box. Add dirt, seed.
12. Transplant red bud trees currently near side path near where we take down the Bradford tree
13. Beg for perennial plants. (Need some shade to add in front of pool house, sun for along west side of parking lot) Which do I want?
14. Take out first row of azaleas along curb on west hill, near baby pool

Fall/Spring:

1. Repair chair straps
2. Check on what to do with damaged umbrellas, replace
3. Fix girls room fan
4. New look to privacy fences in front of bathrooms, back of pool. When doing this, Incorporate new permanent awning over guard shack. (Need to get Kenneth Simonson to look at and give ideas. Not necessarily do, but help with planning)
5. Build or buy new planter boxes for in front of privacy screens inside pool.
6. Clean out cracks in parking lot, fill with product (get bids for rehabbing)
7. Paint No running (make a stencil as can't find proper on line)

8. Paint chain link fence near baby pool (est. 2 gallons)
9. Start purchasing replacement umbrellas stands
10. Hopefully get last piece for office and get a top made for it. (Kenneth, est. \$200 for top)
11. Paint the ends of pool house? What color? Something fun.
12. Even up all fence posts (just me, they drive me crazy)
13. Create a book nook in small pavilion
14. Fix cracks in deck
15. Call fence company to see how much to fix sagging fence near Zion Drive.

Spring:

1. Get deck power washed before chairs put out

Purchases/ possible purchases for fall of 2022/2023:

Paint & supplies for boy's room ceiling (est. 3 gallons)
Paint/stain & supplies for small pavilion ceiling (est. 3 gallons)
Stain & supplies for large pavilion soffit (est. 1 gallon)
Lawn care products for inside pool grass. (Pete purchases those products not provided by lawn service)
Small shed pad needs (trying to use some of the pavers we already have, just add what is needed)
Trash cans
Recycling cans (large like we have, flap on hole to try to keep rain out)
Umbrella stands
Chairs?
Small Tables?
Big Tables or give another coat of paint
Some type of privacy product for small pavilion

Wishful Thinking list:

Remodel the small pavilion to make it more of a serving shack for whatever: swim/dive, during the week. Could we enhance what we sell at pool if we found someone interested in managing it?

Get prices for steps into pool.

Attachment 2- Fall Closing Timeline

Bertha:

Cancel phones

Cancel trash service

Work with NV Pools for shutting down

Count tables, chairs, lounges, umbrellas, umbrella stands, small tables

Anyone can take care of, just need to put your name next to responsibility: (need to set an endtime)

Make sure grills are cleaned (done by Tim Hickey 8/5, will need to be rechecked)

Make sure all refrigerators are emptied, cleaned and turned off

Put aside all furniture that needs repair and put near the small pavilion on the deck

Put all umbrellas in girl's bathroom. Make sure they are dry and standing up

Wash/clean all tables before storing. Know that a coat of paint should be put on in the spring. Put near small pavilion

Put lounges, chairs in large pavilion. Make sure they are away from edges as the soffit area will be painted in the Fall. (I will cover all with tarps/plastic at a later time)

Baby pool toys cleaned, dried and stored

Power wash bleachers on backside. They will be stored next to shed after small shed ceiling painted/stained. Cover with tarp

Guard Shack:

Turn off computers. See if someone will store at their house. Is this necessary?

Clean out cabinets of anything that will be affected by weather. (Copy paper, etc.)

Clean cubbies in bench. Possibly have someone take home cushions or put in plastic bags

Wipe/clean white boards

Clean all ice cream from freezer, turn off.

Take all drinks from refrigerator, turn off.

Deal with sound system. Is it OK to leave over winter?

Close up window in some fashion

Deal with medical kit. Should someone bring home?

Work Days:

Sept 10 th , Oct 1 st , Oct. 15 th

