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**Board of Directors' Meeting Agenda**

**April 21, 2022 – 7:00 PM**

**Location: ZOOM/telcon**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81472370622?pwd=Mlh4cVAwWTVlekd2MStJSjlxcmwvdz09>

**Meeting ID: 814 7237 0622**

**Passcode: r4kVCH**

Call to Order at 7:04 pm

Roll Call of Directors

President – Marian Littleton	Christine Schull
Vice President – Maurice Brungardt	Mike Bye
Treasurer – Bertha McClintock	Nicki Miller
Secretary – Kelly Thys (absent)	Eric Inman

Bond Members in Attendance:

Peter McClintock

Reading and Approval of Minutes of Previous Meetings

- Motion: Moved by Marian Littleton and seconded by Maurice Brungardt to waive the reading of the March 17, 2022 Meeting Minutes. Motion Carried with no opposition.

Reading of Motions Made Via Online Voting

- none

President's Report

- Verizon credited the account. Bertha's account turned on May 1st.
- Insurance Proposals coming in and need to review. Will forward information via email to the board. Bertha is going to confirm the insurance amounts paid last year to help inform a decision re the incoming insurance proposal(s).

Vice President's Report-

- WallFlow Cabinets have arrived
- Italian Food Truck to come memorial day weekend, May 30<sup>th</sup>, June 16<sup>th</sup>, July 22<sup>nd</sup>, August 18<sup>th</sup>, Sept 3<sup>rd</sup> – will coordinate with Kelly/Christine to communicate with members, reaching out to Country Club View to invite those neighbors
- Cook-Off – June 4<sup>th</sup>, July 4<sup>th</sup>, August 6<sup>th</sup> member events to compete in food prep/community welfare event.
- Need Committee chair for July 4<sup>th</sup>. Hoping to secure a band for July 4<sup>th</sup> (considering Classic Rock type band)
- Consider: 'Adult Only' Evening party (perhaps this would be a good band event as well, need to be kind to pool neighbors and consider inviting them)
- Consider a 'teen party'
- Volunteer Appreciation Event– Friday May 27<sup>th</sup> – Hamburgers and Hot dogs – BYOB  
40 volunteers are being planned for.

Secretary's Report - Kelly unable to attend, Marian reporting on her behalf

- Secretary has updated the online calendar with all known swim & dive events, social events, etc.
- Motion: Moved by Marian Littleton and seconded by Maurice Brungardt to schedule the next Bylaw review & voting meeting for June 2, 6-9pm, to be held at the pool within the rear pavilion. Motion carries with no opposition.
- Motion: Moved by Marian Littleton and seconded by Maurice Brungardt to schedule the next Bylaw review & voting meeting for June 9<sup>th</sup>, 6-9pm, to be held at the pool within the rear pavilion. Motion carries with no opposition.

Treasurer's Report

- Financials Presented – attached as part of the minutes
- Finance Committee – Bertha, Peter, & Eric –  
Need to look at the systems and integration. Currently using 5 systems to run the pool. Bertha and Eric will work offline to get Eric up to speed on learning SRRRA systems
- Webhosting needs to be reviewed. (.org/.com as well as emails not getting to some board members – Nicki, Eric & Marian are not receiving emails)

Review of Bills and Communications

- Expenditures by Vendor Summary (ALL bills paid from Oct 2021 – March 2022) – attached as part of financials.
- No Communications have been received

Standing Committee Reports

Communications (Open) – nothing to chair

Membership (Christine, Committee Chairperson)

- Grandparent fee structure – Piloting a program for this season.  
Motion: Moved by Christine and seconded by Marian to have a grandchild fee program of \$25/child, for children 9 and under, if a BOND member presents a request to the board and is approved. Motion carries no opposition.

- Consideration of new basketball hoop: brief discussion.  
[https://dunnriteproducts.com/deck-shoot-clear/?gclid=CjwKCAiAprGRBhBgEiwANJEY7OWF4FniWCo9b\\_idmhJ4AkzfiNRIUdPrpC5aEo4LhElxkhI5iGkaBBoCHF0QAvD\\_BwE-](https://dunnriteproducts.com/deck-shoot-clear/?gclid=CjwKCAiAprGRBhBgEiwANJEY7OWF4FniWCo9b_idmhJ4AkzfiNRIUdPrpC5aEo4LhElxkhI5iGkaBBoCHF0QAvD_BwE-)

\*Tabled for next board meeting until NV can provide bids/cost for potential installation

- Swim outs for \$200 bond members (Nicki)
  - We have had a 2 year rule regarding redemptions that must be upheld. Nicki is going to draft a policy and circulate to the board.
- YTD Bond Redemption requests – total is 55
- Christine Schull gave a summary of bond redemptions, subject to board approval. Some families are choosing to swim out the value of their bond while others will remain on the wait list until their turn for bond redemption arrives. As a reminder, bonds were paid out just after the new year. There are currently 55 people on the list for redemption. Board approval is required for bond redemptions once someone enters the bond redemption wait list.
- Summary of new redemption requests:
  - Motion: Moved by Marian Littleton and seconded by Maurice Brungardt to approve redemption and swim out requests for January 1 – April 18<sup>th</sup> 2022 summary- 1685, 1802, 1849, 1630, 1211, 1700, 1878, 1783, 1629, 1598, 1807, 1299, 1761, 667, 503, 1748, 198 Swimming out is 1404, 1837 . Motion carries, no opposition.

Nominations (Kelly, Committee Chairperson)

- unable to attend meeting

Operations & Maintenance (Bertha, Committee Chairperson)

- Financials – on track with expenditure
- Update for renovations, share spreadsheet
- Requested Plumbing has been repaired, broken toilet replaced
- Shower leak discovered – additional \$600 - \$700 needed. Getting quotes.
- Lawn service starts last week of April
- Trash began April 9<sup>th</sup>. Weekly service, where do we want its final location of dumpster to be when pool opens
- 8 Board members: What are areas of responsibility, 1 vacant position
- Not everyone receiving e-mails? If not, what can be done about it? WE NEED a tech savvy person to take on this task.
- Update on workday/expectations on next work day needs –Has been advertised Facebook, Next Door and an email will be sent to members.  
April 24 (12-4 pm), May 7<sup>th</sup> (9:30-12 pm), May 21<sup>st</sup> (11-3 pm)
- Workflow wall material has arrived and will be installed with support from Kenneth Simonsen
- Update on NV Pools – Meeting Rob Dean this week on Saturday
- Need Assessment of all computer equipment –
- During the cleanup of storage rooms, additional cameras were installed. These cameras are operational. We have 7 working cameras now. 1 more is being investigated. Mike Bye is taking over security.

- Lifeguard situation (Nicki)

Large number of lifeguards have applied to work at Sideburn this summer.

10 guards are slated for training

14/15 year old applicants are going to guard for us.

We have identified 2 possible day managers/head guards

Ideally we would have somewhat schedule for each employee

Marian & Nicki to build out operating hours (to include lap lane times, swim and dive etc)

Social (Maurice, Committee Chairperson) – see detail under Vice President

- Food truck
- volunteer appreciation
- cook-offs

Swim and Dive Team (Christine, Committee Chairperson)

- Interviewed 2 assistant coaches for swim – will only hire one
- B Meet schedule set
- Would like to host IM Carnival for
- NVSL Dive would Cracker Jack – July 17<sup>th</sup> – pool would be closed

Moved by Marian Littleton and seconded by Nicki to host the Cracker Jack Dive meet at Sideburn Run pool on July 17<sup>th</sup>. Motion approved with no opposition.

Special Committee Reports

- By-laws - see above (under Secretary's report) for next proposed meeting date/time/location

Relevant Communications via email:

Other Business:

- new members to the board need to figure out what our roles are.
- We have had a long standing policy to allow families to swim out their bond. Bond have been between \$600-800 until recently. Now that some families have \$200 bonds, it does not make sense to offer swim out in the same way. We will need to consider the swim out option as a price reduction instead.

Action Items moving forward:

Email distribution/Review web hosting - check on this

Determine final location of dumpster (when pool is open)- all

Plan for May 27 Volunteer Appreciation Event

Need Assessment of all computer equipment – TBD

Draft a policy regarding 2-year rule regarding redemptions and circulate to the board-Nicki

RE 2 possible day managers/head guards, need to hire and train- Operations

Motion: Moved by Marian Littleton and seconded by Nicki Miller to conclude the meeting.  
Motion carried with no opposition.

Adjourned at 9:01pm

*Marian E Littleton*